

## Exchange Partner Information Sheet 2024-25

General Information	
<b>Institution:</b>	The Robert Gordon University
<b>Erasmus Code:</b>	UK ABERDEE03
<b>Study Abroad web pages:</b>	<a href="http://www.rgu.ac.uk/studyabroad">www.rgu.ac.uk/studyabroad</a>
<b>Institutional web pages:</b>	<a href="http://www.rgu.ac.uk">www.rgu.ac.uk</a>
<b>Postal address:</b>	The Centre for Employability and Community Engagement The Ishbel Gordon Building Robert Gordon University Garthdee Road, Aberdeen AB10 7QG UK
<i>Please note that RGU does not have an International Office</i>	
<b>International Exchanges Manager (responsible for all non-academic aspects of exchanges, including agreements and both incoming and outgoing students):</b>	Miss Julia Porter <a href="mailto:j.porter@rgu.ac.uk">j.porter@rgu.ac.uk</a>
<b>Generic email address:</b>	<a href="mailto:studyabroad@rgu.ac.uk">studyabroad@rgu.ac.uk</a>
<b>Academic Schools:</b>	<a href="#">Aberdeen Business School</a> <a href="#">Gray's School of Art</a> <a href="#">School of Computing, Engineering and Technology</a> <a href="#">School of Health</a> <a href="#">School of Law and Social Sciences</a> <a href="#">School of Pharmacy, Applied Sciences and Public Health</a> <a href="#">Scott Sutherland School of Architecture and Built Environment</a>
<b>Academic Exchange Coordinators:</b>	Contact details are available <a href="#">online</a>

<b>Academic Calendar</b>		
	<b>Semester 1 (Autumn)</b>	<b>Semester 2 (Spring)</b>
Induction Week Begins:	Monday 09 September 2024	Monday 13 January 2025
Teaching begins:	Monday 16 September 2024	Monday 20 January 2025
Exam period:	Saturday 30 November – Friday 13 December 2024	Saturday 19 April – Saturday 03 May 2025
Semester ends:	Friday 13 December 2024	Saturday 03 May 2025

**Full Academic Calendar available [online](#)**

<b>Incoming Exchange Students – Application Information</b>	
<b>Website for incoming exchange students:</b>	<a href="http://www.rgu.ac.uk/study/study-abroad/incoming-students">www.rgu.ac.uk/study/study-abroad/incoming-students</a>
<b>Deadline for nomination:</b>	Semester 1: 01 April Semester 2: 01 October  Please nominate students by using our <a href="#">online nomination form</a>
<b>Deadline for application:</b>	Semester 1: 01 May Semester 2: 01 November
<b>Application procedure:</b>	Students must apply using our online application form - <a href="#">Incoming Student Application</a> We will not accept paper applications.  We will only consider students who have been nominated by their sending institution.
<b>Additional documents to be submitted with application:</b>	<ul style="list-style-type: none"> <li>• Learning Agreement (fully signed by student and home institution coordinator)</li> <li>• Letter of motivation</li> <li>• Transcript of records</li> <li>• Portfolio (if applying to the following course in Gray's School of Art) <ul style="list-style-type: none"> <li>○ BA (Hons) Communication Design</li> <li>○ BA (Hons) Fashion and Textile Design</li> <li>○ BA (Hons) Fine Art</li> <li>○ BA (Hons) Product, Ceramics in Jewellery</li> </ul> </li> <li>• Details of passport</li> <li>• If studying for a full academic year, students must submit proof of English language if their native language is not English (details below)</li> </ul>

<p><b>Minimum English language requirements:</b></p>	<p>It is a requirement of the UK Government that students who are attending for a whole year provide evidence of English language skills as part of the visa application process. More details can be found at <a href="http://www.gov.uk/check-uk-visa">www.gov.uk/check-uk-visa</a></p> <p>Our minimum English language requirements can be found at: <a href="https://www.rgu.ac.uk/study/international-students/english-language-requirements">https://www.rgu.ac.uk/study/international-students/english-language-requirements</a></p> <p>Students who are attending for one semester only are not required to provide evidence of their language skills. However, students are expected to have a level of competence in English to allow them to fully participate in classes; write essays; undertake assessments (both oral and written) etc.</p>
<p><b>Acceptance Letters:</b></p>	<p>Acceptance letters will be issued <b>within five weeks</b> after submission.</p>
<p><b>Visa Requirements</b></p>	
<p><b>Website for up to date information on UK entry requirements:</b></p>	<p><a href="http://www.gov.uk/check-uk-visa">www.gov.uk/check-uk-visa</a></p>
<p><b>Students coming for one semester only:</b></p>	<p>Students who are undertaking a one-semester study period do not need a student visa to enter the UK. However, they will require to hold a valid passport. Further information is available from:</p> <p><a href="http://www.gov.uk/browse/visas-immigration/student-visas">www.gov.uk/browse/visas-immigration/student-visas</a></p> <p>From 2025, all visitors to the UK will require an ETA <a href="https://www.gov.uk/guidance/check-when-you-can-get-an-electronic-travel-authorisation-eta">https://www.gov.uk/guidance/check-when-you-can-get-an-electronic-travel-authorisation-eta</a></p> <p><b><i>Please note: some students may require a short-term study visa depending on their nationality</i></b></p>
<p><b>Students coming for a whole Academic Session:</b></p>	<p>Students who are coming to RGU for a whole Academic Session will need to apply for a Student Visa. The fees for this visa are currently £490 to apply from outside the UK. Students will also have to pay the healthcare surcharge which is around £776.</p> <p>Students will be required to provide evidence of their English language skills (see above)</p> <p>Students will also be required to declare whether they have ever applied for a UK visa before or whether have ever claimed asylum in the UK.</p>

	Depending on their nationality, they may also be required to provide a TB certificate and proof of funds.  <a href="http://www.gov.uk/student-visa">www.gov.uk/student-visa</a>
<b>Incoming Exchange Students – Academic Information</b>	
<b>Language of instruction:</b>	English
<b>Credit system:</b>	ECTS and Scottish credits used – 30 ECTS per semester.
<b>Course Catalogue:</b>	Our Course Catalogue is available online at: <a href="https://www.rgu.ac.uk/study/study-abroad/incoming-students/what-can-you-study">https://www.rgu.ac.uk/study/study-abroad/incoming-students/what-can-you-study</a>
<b>Learning Agreements:</b>	As students must follow one of our set courses, we have created pre-populated Learning Agreements, which students should use when applying. These are available at: <a href="https://www.rgu.ac.uk/study/study-abroad/incoming-students/what-can-you-study">https://www.rgu.ac.uk/study/study-abroad/incoming-students/what-can-you-study</a>
<b>Option of mixing courses* across different subject areas:</b>	No, students must follow our set courses. They cannot choose modules from different Schools, courses, or years.
<b>Registration procedures:</b>	All exchange students must enrol with the University. Students will receive further information regarding enrolment close to their date of arrival.
<b>Transcripts:</b>	Provisional transcripts for semester one will be available at the end of February each year.  Official transcripts for semester one and two will be available at the end of June each year.

\*A course means a degree programme and a module is a component part of a course

<b>Accommodation and Costs</b>	
<b>Web link to accommodation choices:</b>	One semester leases are available for Exchange students who are only studying with us for one semester.  <a href="https://www.rgu.ac.uk/life-at-rgu/accommodation">https://www.rgu.ac.uk/life-at-rgu/accommodation</a>
<b>How to apply for RGU accommodation:</b>	Students can only register and apply for accommodation after they have received an acceptance email.

The purpose of this advice is to assist partners in sourcing relevant information. The content of this document is formed from RGU's and the UK Government's websites and Robert Gordon University accepts no liability for the content or accuracy of it. Partners rely on it entirely at their own risk.

Last Updated: 12 November 2024

<b>Cost per month:</b>	£300 - £680 (estimate), depends on accommodation
<b>Alternative Accommodation:</b>	<a href="http://www.rgu.ac.uk/life-at-rgu/accommodation/alternative-accommodation">www.rgu.ac.uk/life-at-rgu/accommodation/alternative-accommodation</a>
<b>Estimated living costs:</b>	It is hard to predict your exact cost of living, as this varies from person to person. However, you can refer to our Cost-of-Living Guide for a rough guide to help with your planning.  <a href="#">Cost of Living Guide</a>
	The things which are going to vary your cost of living will be: <ul style="list-style-type: none"> <li>• The type of <a href="#">accommodation</a> you choose</li> <li>• How much socialising and travelling you want to do whilst at RGU</li> </ul>
<b>Other Information</b>	
<b>Students with Disability or Dyslexia:</b>	Our Inclusion Service has many years' experience of supporting students with dyslexia, sensory and mobility impairments, mental health difficulties, medical conditions, autism spectrum disorders and temporary impairments, such as broken limbs. If a student will require access to any of these services, it is essential they declare this in their application form.  <a href="http://www.rgu.ac.uk/inclusion">www.rgu.ac.uk/inclusion</a>
<b>We have lots of other practical information online:</b>	<ul style="list-style-type: none"> <li>• <a href="#">Before you Arrive</a></li> <li>• <a href="#">RGU Study Abroad – Course Catalogue</a></li> </ul>
<b>ESN:</b>	We have an <a href="#">ESN section</a> at RGU, which organises many activities for incoming students.
<b>Sports and Hobbies:</b>	We have many options for sports and other hobbies through <a href="#">RGU Union</a> .
<b>LGBTQIA+:</b>	There is an LGBTQIA+ student network which is run through RGU Union  <a href="https://www.rguunion.co.uk/organisation/6196/">https://www.rguunion.co.uk/organisation/6196/</a>
<b>Nearest Airport:</b>	Aberdeen (ABZ)